

NoodleTools Tip Sheet – Advanced

Database: Gale Virtual Reference Library

NoodleTools formats each database slightly differently, depending upon the original format of the content. Use this tip sheet if:

You have a source from Gale’s Virtual Reference Library.

If you used Gale’s Student Resource Center Junior, you will need to use a different format.

Before entering the database citation information in NoodleTools, it is important to identify the elements (“bits of information”) in your Gale Virtual Reference Library source citation so that you complete the citation correctly. Take a minute to identify these elements as shown below in “Anatomy of Database Citation.” The Gale Student Virtual Reference Library Tip Sheet follows the citation explanation.

Anatomy of Gale Virtual Reference Library Source Citation

Format:

“Article/entry title.” **Title of reference book.** **Editor(s).** **Vol. # & Vol. Title.**
Book publication city: **Book Publisher,** **Publication year.** **Page #'s** **Name of online database.**
Type of access. **Date of access.** **URL.**

Example:

"The Women's Suffrage Movement." **American Social Reform Movements Reference Library.**
Ed. Carol Brennan, et al. **Vol. 2: Almanac.** **Detroit:** **UXL,** **2007.** **407-441** **Gale Virtual Reference**
Library. **Web.** **13 Jan. 2011.** **Document URL** **http://go.galegroup.com**

NoodleTools will request the information in the same order in which it is listed on your citation. NoodleTools may ask for additional information. Include only the information that is listed in your citation.

Gale Virtual Reference Library

See next page

Gale Virtual Reference Library

Select: Electronic / Online



Select: Cite a: and Create Citation



NoodleTools will ask:

- **Original Content?**

Select: No, this is a reproduction of a work published elsewhere. Select the publication type of the original work:

Select:

- ☒ Reference Source and Next



NoodleTools will ask:

- Tell us more about this source
- What type of reference source is this?

Select:

- ☒ Encyclopedia or biographical dictionary

NoodleTools will ask:

- What content are you citing?

Select:

- ☒ An article or entry

NoodleTools will ask:

- Is the online material duplicated from a printed work?

Select:

- ☐ Yes. I will provide the publication details of the original print publication in my citation.

and Next



Fill in the information as prompted

- consult your source citation for appropriate source information
- include only the information listed on your source citation
- page numbers are asked for out of the order listed on the source citation. Enter under *“Information about the print reference source.”* NoodleTools will format in correct order.
- For volume #: include the volume number and the title of the volume.
e.g. Vol.2: Almanac
- For Online Retrieval : Basic Information
 - Name of Web site or online database - **Select** *Choose from my library’s list of databases.* From the Online databases drop-down menu select

Online databases:

Gale Virtual Reference Library



Complete the Annotation at the bottom of the form and check for errors.



Check for errors and Generate citation. Double check against source citation.

Note: For National History Day Annotated Works Consulted (aka Annotated Bibliography) return to your NoodleTools Works Cited page to select primary and secondary source attributes.

To select attributes:

1. Click on the box to the left of your source.
2. At the bottom of the page, select the drop down Attributes box
3. Select “primary” or “secondary” to describe the source
4. Click on “apply”

Before converting to a Word doc, you will need to select “primary /secondary” at the sort box on the upper right.